



Government of Saint Lucia

Ministry of Physical Development Guide for Mass Crowd Event

1. Cover letter stating duration of activity.
2. One (1) copy of Location Plan – to be obtained at the Lands & Survey Dept. of Ministry of Physical Development.
3. One (1) copy of lodged survey plan.
4. One (1) recent copy of Land Register – to be obtained at the Land Registry Dept. of the Ministry of Physical Development.
5. Notarized letter of permission from land owner (if applicable).
6. Three (3) copies of site plan showing location of tent, parking and toilet facilities.
7. Fire Approval from the St. Lucia Fire Service Department.
8. Electrical Approval from the Electrical Department of the Ministry of Communications, Works, Transport & Public Utilities.
9. Recommendations from the St.Lucia Solid Waste Management Authority with respect to solid waste disposal.
10. A registration fee payable to the Accountant General.